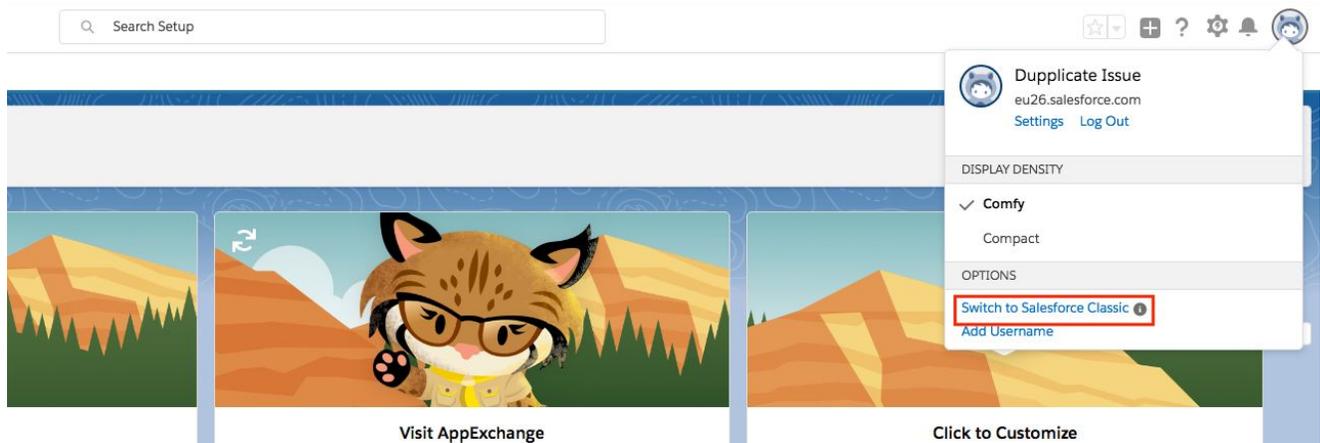


## Multiple Contacts to Events (meetings)

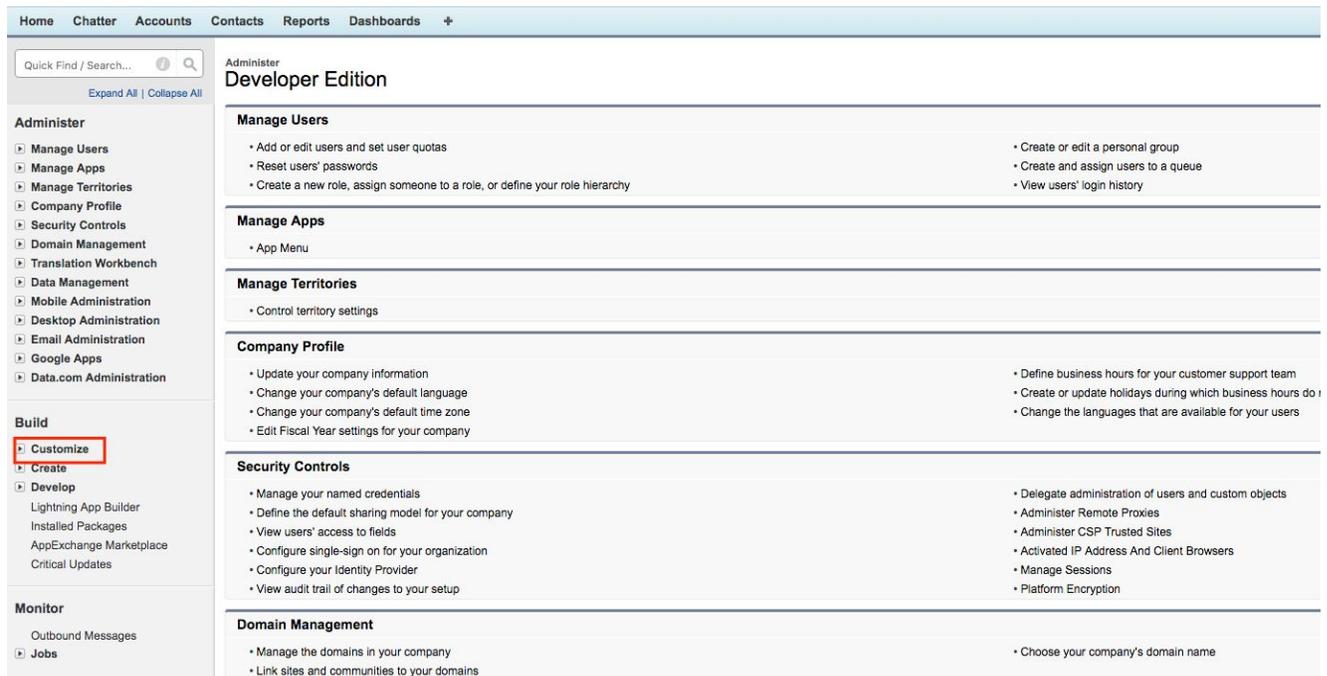
1. In admin's account switch to Salesforce Classic



2. In Salesforce Classic click 'Setup'



3. Click 'Customise'



4. Click 'Activities'



5. Click 'Activity Settings'



6. Check mark in checkbox 'Allow Users to Relate Multiple Contacts to Tasks and Events'

Home Chatter Accounts Contacts Reports Dashboards +

Quick Find / Search...  

[Expand All](#) | [Collapse All](#)

**Administer**

- ▶ Manage Users
- ▶ Manage Apps
- ▶ Manage Territories
- ▶ Company Profile
- ▶ Security Controls
- ▶ Domain Management
- ▶ Translation Workbench
- ▶ Data Management
- ▶ Mobile Administration
- ▶ Desktop Administration
- ▶ Email Administration
- ▶ Google Apps
- ▶ Data.com Administration

**Build**

- Customize

## Activity Settings

Modify your activity settings here.

### Activity Settings

- Enable Group Tasks
- Roll up activities to a contact's primary account 
- Enable Sidebar Calendar Shortcut
- Enable Creation of Recurring Events in Salesforce Classic
- Enable Creation of Recurring Tasks
- Enable Activity Reminders
- Enable User Control over Task Assignment Notifications 
- Enable Email Tracking
- Show simpler New Task form on mobile 
- Show Event Details on Multi-User Calendar View
- Enable Multiday Events
- Allow Users to Relate Multiple Contacts to Tasks and Events 